

**St. Attractas Junior NS,
Meadowbrook, Dundrum, Dublin 16
Roll No. 19537b**

ANNUAL ADMISSION NOTICE

in respect of admissions to the 2023/2024 school year

Admission Policy and Application Form

A copy of the school's **Admission Policy** and the **Application Form for Admission** for the **2023/2024** school year are available as follows: –

To download at: www.stattractasjns.ie

On request: By emailing applicationstajns@gmail.com

by writing to : St. Attractas JNS, Meadowbrook, Dundrum, Dublin 16

by hand from the school office between 8 50 am and 3 30pm Monday to Friday

Please Note: Application forms are available only from 3rd October 2022

PART 1 - Admissions to the 2023/2024 school year

Application and Decision Dates for admission to 2023/2024 school year:

The following are the dates applicable for admission to Junior Infants

The school will commence accepting applications for admission on	Monday 3rd October 2022
The school shall cease accepting applications for admission on	Friday 18th November 2022
The date by which applicants will be notified of the decision on their application is	Friday 25th November 2022
The period within which applicants must confirm acceptance of an offer of admission is	Within 1 calendar week of the date of the place offer

Note: the school will consider and issue decisions on late applications in accordance with the school's admission policy.

***Failure to accept an offer within the prescribed period above may result in the offer being withdrawn**

Number of places being made available in 2023-2024

The number of places being made available in Junior Infants is	87
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PART 2 - Admissions to the 2023-2024 school year

(This section should only be completed if your school intake group/ special class was oversubscribed in the previous school year)

Information regarding the admission process for the Intake Group for Junior Infants for the 2022-2023 school year
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In respect of the 2022-2023 school year, the total number of applications for admission received by the school was 173

Breakdown of places allocated for the 2022-2023 school year:	
Number of places available:	90
Number of applications received:	173
Number of Offers made and accepted under each criteria:	Criterion One: Siblings (including step siblings, resident at the same address) of children who attend / attended St. Attracta's Schools & children living within the geographical parish boundaries of Meadowbrook– 73 places offered, 57 places accepted. Criterion Two: Children of Staff – 2 places offered, 0 places accepted. Criterion Three: All other Applicants – 87 places offered, 33 places accepted
Total number of offers made	162
Number of names placed on waiting list for the school year concerned.	11
Number of withdrawals from list prior to a place being offered	0

It is essential to read this document in full in conjunction with the Admissions Policy, both of which are on our school website, before making an Application.

APPENDIX 4: MAKING AN APPLICATION

Below are the guidelines parents/guardians must consider when making an application for a place in St. Attractas JNS:

- Applications for places can only be made and accepted from during the period set out in the **Annual Admissions Notice**. The Annual Admissions Notice will be published at least one week before the school starts to accept applications. It will be communicated to prospective applicants through:
 - the school's website www.stattractasjns.ie
 - e mailed to all current families in St Attractas Junior and Senior Schools on the date of its publication
 - Notice via text message to contact numbers provided by parents/guardians of children who are already enrolled in the school
 - notices on external school doors/newsletters home
- All Children seeking a place in Junior Infants must satisfy the age requirement as stated in this Annual Admissions Notice i.e. they must have reached the age of 4 on or before 31st March in the year they are due to start school.
- Junior Infants are only admitted to the school on the first day of the academic school year in which they are starting school.
- The only exceptions to this rule is if Junior Infant places remain unfilled up to and including the 30th of September of the year of enrolment, or if the child is already enrolled in a Junior Infant Class in another school and is transferring to Junior Infants in St. Attractas Junior School mid-year.

How to get an application form

- Application forms can be collected directly from the school office between 08:50 am and 15:30 daily
- Downloaded from the school website www.stattractasjns.ie
- Requested by e mail from applicationstajns@gmail.com

Submitting an Application form

All Parents/Guardians must ensure that they do all of the following when submitting an Application Form:

1. Complete an Application Form for ***St Attractas JNS***, and return it to the school in the period specified in the Annual Admissions Notice
2. Complete both sides of the Application Form
3. Application must be signed by **both** parents/guardians where joint custody applies
4. Attach a copy of the original Birth/Adoption Certificate (school reserves the right to view the original document prior to enrolment)
5. Applications from all new families living within the geographical boundaries of the Parish of Meadowbrook require proof of address as follows:
 - Two (2) different utility bills in the name of the parent who has signed the Application Form, with both first name and surname must accompany the application.
 - The bills must be dated within the previous 3 months of the date of submission by the parent/guardian on the Application Form. (See Appendix 1 - Meadowbrook Parish Roads List and Appendix 2 - List of acceptable utility bills that must accompany each application)
6. Where the applicant cannot present the stipulated utility bills, a letter from a Peace Commissioner / Commissioner of Oaths, confirming that the address given is the primary residence of the child/applicant. This letter must be dated within the previous 3 months of the date of submission form by the parent/guardian of the application form.
7. Enclose a stamped envelope, addressed to you the parent/guardian to allow the school to acknowledge receipt of the Application and to return original certificates as applicable
8. Submit all of the above to the school in an envelope addressed as follows:

ADMISSIONS OFFICE

St. Attracta's Junior National School

Meadowbrook

Dundrum

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