

**ST. ATTRACTA'S JUNIOR NATIONAL SCHOOL  
MEADOWBROOK, DUBLIN 16**

**Acceptable Internet  
Use Policy (AIUP)  
2020-2024**



**Saint Attracta's Junior National School.  
Meadowbrook, Dublin 16.**

# Acceptable Internet Use Policy (AIUP)

September 2020 to June 2024

## School's Strategy

The school employs a number of strategies in order to maximise learning opportunities and reduce risks associated with the Internet. Within school, these strategies are as follows:

### General

- Internet sessions will always be supervised by a teacher.
- Filtering software and/or equivalent systems will be used in order to minimise the risk of exposure to inappropriate material.
- Even though teacher supervision and filtering software will always be present, parents should accept that no system can ever be 100% secure.
- The school will regularly monitor pupils' Internet usage.
- Teachers will be provided with training in the area of Internet safety.  
[www.webwise.ie](http://www.webwise.ie)    [www.ncte.ie](http://www.ncte.ie), [www.saferinternet.org/ww/en/pub/insafe](http://www.saferinternet.org/ww/en/pub/insafe) .
- Uploading and downloading of non-approved software will not be permitted.
- Virus protection software will be used and updated on a regular basis.
- Students will observe good "netiquette" (i.e., etiquette on the Internet) at all times and will not undertake any actions that may bring the school into disrepute.
- Under no circumstances are children permitted to use photos of other children or any school personnel on social networking sites.

### World Wide Web

- Students will use the Internet for educational purposes only.
- Students will be familiar with copyright issues relating to online learning.
- Students will never disclose or publicise personal information.
- Students will be aware that any usage, including distributing or receiving information, school-related or personal, may be monitored for unusual activity, security and/or network management reasons.
- Students will not visit Internet sites that contain obscene, illegal, hateful or otherwise objectionable materials.

### Email

- Students will use approved class email accounts under supervision by or permission from a teacher for educational projects, e.g. eTwinning.
- Students will not send or receive any material that is illegal, obscene, defamatory or that is intended to annoy or intimidate another person.
- Students will not reveal their own or other people's personal details, such as addresses or telephone numbers or pictures.
- Students will never arrange a face-to-face meeting with someone they only know through emails or the Internet.
- Students will note that sending and receiving email attachments is subject to permission from their teacher.

## **School Website**

- Pupils will be given the opportunity to publish projects, artwork or schoolwork on the school website.
- The publication of student work will be co-ordinated and supervised by a teacher.

## **Seesaw**

The school has adopted Seesaw as the preferred digital learning platform for future blended learning. During school time Seesaw maybe used as an instructional tool during the school day as well as for assigning homework activities as the need arises.

[Seesaw](#) is a digital portfolio tool which allows pupils to store their work in an online space and gain feedback from their teacher. It can be used on a computer (PC) or tablet. It effectively enables teachers to set tasks or assignments and include instructions or templates for students to use at home. An unique 12 letter code will be emailed to parents to ensure that each student will only have access to his/her own account. Parental permission will be sought and given prior to pupils engaging with the Seesaw platform.

**Zoom video communication platform** may be used by school staff to support pupils in the event of school closure. This will particularly apply to pupils with particular needs or Special Educational Needs. Due to GDPR considerations a parent or guardian is required to be present with the child for the entire duration of the zoom meeting. Zoom meetings or any other recorded materials sent from school to the home must not be recorded or distributed.

## **Legislation**

Parents are asked to familiarise themselves with the following legislation relating to use of the Internet which teachers, students and parents should familiarise themselves with:

- Data Protection (Amendment) Act 2003
- Child Trafficking and Pornography Act 1998
- Interception Act 1993
- Video Recordings Act 1989
- The Data Protection Act 1988

### **Support Structures**

The school will inform students and parents of key support structures and organisations that deal with illegal material or harmful use of the Internet. [www.hotline.ie](http://www.hotline.ie) .

### **Sanctions**

Misuse of the Internet will result in withdrawal of access privileges. The school also reserves the right to report any illegal activities to the appropriate authorities.

### **What Next?**

Please read the AIUP and discuss it with your child. Please complete, sign and return 'AIUP Permission Form' to your **class teacher's e mail address**. Failure to return the completed 'Permission Form' will result in the loss of online educational activities.

For your convenience this document is available on Aladdin and our school website.

### **RATIFICATION OF POLICY**

The Board of Management of St. Attracta's J.N.S. ratified this policy on 7<sup>th</sup> October 2020



Signed: \_\_\_\_\_,

Paddy Gough, Chairperson B.O.M.



Signed: \_\_\_\_\_,

Tommy Neary, Principal.

**Acceptable Internet Use Policy Permission Form**  
**Saint Attracta's Junior National School.**  
**Meadowbrook, Dublin 16.**

Having read the school Internet Acceptable Internet Use Policy on Aladdin, sign and return this permission form to the class teacher's email address. The timeframe covered by this policy is from September 2019 to June 2024.

Pupil: \_\_\_\_\_ Class: \_\_\_\_\_

**Pupil**

I agree to follow the school's Acceptable Internet Use Policy on the use of the Internet. I will use the Internet in a responsible way and obey all the rules explained to me by my class teacher.

Pupil's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**A parent/guardian can sign his/her name on behalf of a Junior/ Senior Infants pupil.**

**Parent/Guardian**

As the parent or legal guardian of the above pupil, I have read the Acceptable Internet Use Policy and grant permission for my son or daughter or the child in my care to access the Internet. I understand that Internet access is intended for educational purposes. I also understand that every reasonable precaution has been taken by the school to provide for online safety but the school cannot be held responsible if pupils access unsuitable websites. *(Please tick as appropriate)*

**I accept the above paragraph**

**I do not accept the above paragraph**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In relation to the school website, I accept that, if the school considers it appropriate, my child's schoolwork may be chosen for inclusion on the website. I understand and accept the terms of the Acceptable Use Policy relating to publishing children's work on the school website. *(Please tick as appropriate)*

**I accept the above paragraph**

**I do not accept the above paragraph**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I give permission that my child can engage in online learning using the See-Saw online platform. I understand that my child will have a unique access code and only I (as parent /guardian), or my child can access my child's e-portfolio. (tick as Appropriate)

**I accept the above paragraph**

**I do not accept the above paragraph**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I give permission that my child can engage in online communication using the Zoom or Microsoft 365 platforms with his/her teacher/s to support his/her learning in the event of exceptional school closures. I further accept that one of my child's parents/guardians will be present with the child for the entire duration of the Zoom meeting (or equivalent) and that such meetings, or any other recorded materials sent from school to the home will not be recorded or distributed.

**I accept the above paragraph**

**I do not accept the above paragraph**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I give permission for my child to be photographed or recorded on video in school, and understand that in doing so the images/video recordings may be used in school displays, on the school website or distributed to parents.

**I accept the above paragraph**

**I do not accept the above paragraph**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(If you do not have a digital signature, please type in your name, and tick your consent beside the boxes above...please return to your **class teacher's** e mail address (not the office) within 2 working days.