

## BOM St. Attractas Junior NS, Roll No. 19537b

### Revised Risk Assessments to minimise the risk of being exposed to Covid-19

September 2021

The process involved consultation with all school staff.

#### Methodology used for hazard identification and control

In line with the requirements of Safety, Health and Welfare at Work Act 2005 (section 19) it is the policy of the BoM in St Attractas JNS to address significant hazards and risks in the workplace, to assess the risks to safety, health and welfare and to control these risks as far as is reasonably practicable.

The Board is committed to the ongoing identification of hazards, the assessment of the appropriate risks and the introduction of controls to deal with them. In addition, staff are involved and participate in safety, health and welfare issues within the school and are encouraged to identify and report any potential hazards that may exist and to ensure that a risk assessment is carried out.

This revised Risk Assessment includes all relevant updates and necessary control measures to minimise the risk of staff and others being exposed to Covid-19 and these will be incorporated into the Safety Statement for St. Projects in line with requirements of section 20 of the 2005 Act.

It is envisaged that additional reviews will be undertaken on a regular basis and in line with Government and public health advice to ensure that all information remains accurate, that controls are appropriate and where necessary risks are reassessed.

A **hazard** is anything with the potential to cause harm to the safety, health or welfare of staff, students, visitors and contractors – a wet or slippery floor, an unguarded machine, stressful work, a blocked entrance, hazardous chemicals etc. Hazards may be classified as physical, chemical, biological, environmental or human.

A **risk** is the likelihood that someone will be harmed by a hazard and the severity of that harm.

### Control measures:

A control measure is an applied measure that reduces the level of risk. Control measures can be applied at the planning stage, can comprise physical measures, can be management issues and can include training. Good control measures will require a combination of some or all of these.

### Control measure principles:

Schedule 3 of the Safety, Health and Welfare at Work Act 2005 lists the Principles of Prevention and the Board of Management undertakes to apply these principles (where practicable) in dealing with all risks within the school:

- Avoidance of risks
- Evaluation of unavoidable risks
- Combating of risks at source
- Adaptation of work to the individual
- Adaptation of workplace to technical progress
- Replacement of dangerous articles, substances or systems of work by safe or less dangerous articles, substances or systems of work
- Priority to collective protective measures over individual protective measures
- Development of an adequate prevention policy which takes account of technology, organisation of work, working conditions, social factors and the influence of factors relating to the working environment
- Appropriate training and instructions to employees.

When the safety audit identifies hazards, it is necessary to evaluate and rank them so that they can be controlled in an orderly way. The risk of a hazard is a measure of the likelihood or probability of an accident coupled with the severity of the injury or loss. The risk potential of each hazard was assessed (by ranking) by giving numerical values of between 1 and 5 to both the **severity** of the consequences and the **probability** of the event occurring. When the severity numerical factor and the probability numerical factor were multiplied together, they produced a number between 1 and 25 thereby producing the numerical values outlined in **risk rating** chart below.

**Severity x Probability = Risk Rating**

## Severity

Severity Rating	Interpretation	Numerical Value
Fatality or Catastrophic	Single or multiple fatalities, widespread illness, large scale property or equipment damage	5
Major	Serious injury or illness, significant property or equipment damage	4
Moderate	Injury and damage to property	3
Minor	Minor injury or illness, minor property or equipment damage	2
Trivial	No significant injury or illness, no significant property or equipment damage	1

## Probability/Likelihood

Probability Rating	Interpretation	Numerical Value
Inevitable	Likely to occur either immediately or in the short term	5
Very Likely	Could occur in time or if repeated enough	4
Likely	Likely to occur	3
Unlikely	Though unlikely, may occur over time	2
Rare	Unlikely to occur at all	1

## Risk Rating

Numerical Value Severity x Probability	Descriptive risk rating	Interpretation
16 – 25	<p style="text-align: center;"><b>Emergency – Extremely serious</b></p> <p>If an incident were to occur, it would be likely that a permanent, debilitating injury or death would result</p>	<p>Risks are unacceptable and immediate action required justifying special maintenance. Activity should be halted and stopped until the hazard is eliminated or appropriate risk controls are put in place.</p>
11 – 15	<p style="text-align: center;"><b>Severe and Serious</b></p> <p>If an incident were to occur, it would be likely that an injury requiring medical treatment would result.</p>	<p>Activity can proceed but substantial efforts should be made to reduce the risk. Risk reduction measures should be implemented urgently within a defined time period and it might be necessary to consider suspending or restricting the activity or to apply interim control measures until this has been completed.</p>
6 – 10	<p style="text-align: center;"><b>Medium</b></p> <p>If an incident were to occur, there would be some chance that an injury requiring First Aid treatment would result</p>	<p>Activity can proceed but consideration should be given as to whether the risks can be lowered. Control measures must be monitored and reviewed as required to ensure they remain suitable and sufficient.</p>
1 – 5	<p style="text-align: center;"><b>Trivial or Negligible</b></p> <p>If an incident were to occur, there would be little likelihood that an injury would result</p>	<p>No additional controls are necessary as these risks are considered acceptable. Activity should be regularly reviewed to ensure there is no change to the risk rating and that controls are maintained.</p>

**\*Note:** A numerical rating has been used in column 4 of the risk assessment sheets to describe the risk potential for the hazard identified This method has been used in an attempt to ensure that the levels of risk will be understood and clear to all those operating within the school.

## Covid- 19 Policy Statement- 20<sup>th</sup> September 2021

St Attractas JNS is committed to providing a safe and healthy workplace for all our staff and students. To ensure that, the Board of Management have developed a Covid-19 Response Plan and updated the Safety Statement for the school. All staff and pupils are responsible for the implementation of the response plan and a combined effort will help contain the spread of the virus. The Board of Management will:

- continue to monitor our Covid-19 response and amend this plan in consultation with our staff, pupils and parents/guardians
- provide up to date information to our staff, pupils and parents/guardians on the Public Health advice issued by the HSE and Gov.ie
- display information on the signs and symptoms of Covid-19 and correct hand-washing techniques
- provide an adequate number of trained Worker Representative(s) who are easily identifiable and put in place a reporting system
- inform all staff and pupils of essential hygiene and respiratory etiquette and physical distancing requirements
- adapt the school to facilitate physical distancing as appropriate in line with guidance of the Department of Education and Skills
- keep a log of contact of staff and pupil engagement to help with contact tracing
- ensure staff and pupils engage with the online induction/familiarisation briefing provided by the Department of Education and Skills
- implement the agreed procedures to be followed in the event of someone showing symptoms of Covid-19 while at school
- provide instructions for staff and pupils to follow if they develop signs and symptoms of Covid-19 during school time in line with the procedures provided by the Department of Education and Skills
- implement cleaning in line with government advice and agreed checklists

All staff, pupils and parents/guardians will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions.



Signed: \_\_\_\_\_

Date: 20<sup>th</sup> September 2021

Chairperson, Board of Management



Signed: \_\_\_\_\_

Date: 20<sup>th</sup> September 2021

Principal

Who may be affected?	Identified Risks	Risk Communication, Education and Training	Risk Rating with controls	Action implementation
		Controls		
Staff	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>The Board of Management will develop a response plan for the prevention and mitigation of Covid-19 following a risk assessment of the school facility. This plan will highlight the measures necessary to protect the health and safety of staff in re-opening and modifying the work arrangements within the school.</p> <p>The staff representative(s) will be properly consulted when developing and implementing the action plan for the prevention and mitigation of Covid-19 within the school and all staff will be informed about the measures being introduced, using specific risk communication and staff engagement approaches.</p> <p>The Board of Management will:</p> <ul style="list-style-type: none"> <li>✓ Ensure that all staff have returned a Return to Work Declaration form before Friday 27<sup>th</sup> August 2021</li> <li>✓ Ensure that all staff receive necessary training prior to returning to work <a href="https://www.gov.ie/en/publication/dd7fb-induction-training-for-reopening-schools/">https://www.gov.ie/en/publication/dd7fb-induction-training-for-reopening-schools/</a></li> <li>✓ Provide posters, information and electronic message boards to increase awareness of Covid-19 among staff and pupils</li> <li>✓ Advise staff and pupils to self-isolate or restrict their movements at home if they display any signs or symptoms of Covid 19 and contact their family doctor to arrange a test</li> <li>✓ Advise staff and pupils not to return to or attend school in the event of the following:</li> </ul>	Low	<p>Board of Management Principal Staff</p> <p>Staff Training Provided both online and face to face</p>

- If they have been identified by the HSE as a close contact of a confirmed case of Covid 19 (unless they are they are fully vaccinated and symptoms free)
- If they live with someone with the virus (unless they are they are fully vaccinated and symptoms free)
  
- If they have travelled outside of Ireland-in such instances staff and parent of pupils are advised to consult and follow latest Government advice in relation to foreign travel
- Advise staff and parent of pupils to cooperate and follow any public health advice in the event of a case or outbreak in the school
  
- ✓ Promote safe individual practices within the school campus
- ✓ Engage with staff in providing feedback on the preventive measures and their effectiveness
- ✓ Provide regular information about the risk of Covid-19 using official sources, such as government agencies (HSE, HSA, etc.) and the World Health Organization
- ✓ Emphasise the effectiveness of adopting protective measures especially good personal hygiene
- ✓ Provide specific training in the proper use of PPE for staff, where required
- ✓ Inform staff who fall into the high risk category of DES arrangements to avail of Leave as per Circular 0042/2021

Risk Level Calculation

- (a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality  
 (b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable  
 (c) Risk Rating = (a) X (b)

Risk Level Action

- 1-5 Trivial risk            Acceptable  
 6-10 Medium risk        Requires monitoring  
 11-15 Severe risk        Requires immediate further action and control  
 16-25 Emergency risk    Halt activity and review immediately

Assessment Date: August 2020/Reviewed 24<sup>th</sup> September 2020/February 2021  
Review Date: September 2021

Assessor's Name: T Neary

Who may be affected?	Identified Risks	<p style="text-align: center;"><b>Hygiene</b></p> <p style="text-align: center;">Controls</p>	Risk Rating with controls	Action implementation
<p>All staff Pupils Visitors Contractors Public</p>	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>The BoM will ensure that all staff can wash their hands regularly. Hot water and appropriate sanitisers (i.e. hand gel dispensers, etc.) will be available throughout the school. Staff should:</p> <ul style="list-style-type: none"> <li>✓ Wash their hands properly and often. Hands should be washed: <ul style="list-style-type: none"> <li>○ After coughing or sneezing</li> <li>○ Before and after eating or preparing food</li> <li>○ Before and after using protective gloves</li> <li>○ Before and after being on public transport</li> <li>○ When arriving and leaving the school campus</li> <li>○ After toilet use</li> <li>○ When hands are dirty as a result of e.g. sporting/art/gardening activities in school</li> <li>○ Wash and sanitize hands upon arrival to and departure from the school</li> </ul> </li> <li>✓ Cover their mouth and nose with a tissue or their sleeve when coughing and sneezing.</li> <li>✓ Put used tissues into a bin and wash their hands</li> <li>✓ Develop a routine of increased cleaning and disinfecting of frequently touched objects and surfaces</li> <li>✓ Maintain social distancing of 2 metres</li> <li>✓ Appropriate ventilation of workspaces as per Covid 19 ResponsePlan</li> <li>✓ Provide Co2 Monitors in line with DES guidelines</li> </ul> <p>The BoM will supply required cleaning products, will ensure the correct use and storage of disinfectants and will ensure all products are stored safely and securely. No employees are permitted to attend work if they display any of the symptoms below: -</p> <ul style="list-style-type: none"> <li>✓ Fever (temperature of 37.5 degrees or above)</li> <li>✓ Cough</li> <li>✓ Shortness of breath</li> <li>✓ Breathing difficulties</li> </ul> <p>Any Staff Member displaying symptoms must self-isolate and not attend school</p>	<p style="text-align: center;">Requires monitoring</p>	<p style="text-align: center;">Board of Management Principal Staff Visitors</p>

Any staff member living with someone who is self-isolating or waiting for a Covid-19 test must restrict their movements for 14 days unless they are vaccinated and symptoms free

Any Staff Member who has tested positive for Covid-19 must not return to work until deemed fit to do so and upon approval of their medical advisor

Staff can follow <https://www2.hse.ie/> for regular updates or can contact HSELive for advice **1850 241850**

Risk Level Calculation

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- (b) Likelihood of event 1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable
- (c) Risk Rating = (a) X (b)

Risk Level Action

- 1-5 Trivial risk Acceptable
- 6-10 Medium risk Requires monitoring
- 11-15 Severe risk Requires immediate further action and control
- 16-25 Emergency risk Halt activity and review immediately

Assessment Date: August 2020/Reviewed 24<sup>th</sup> September 2020/February 2021  
September 2021

Assessor's Name: T Neary

Who may be affected?	Identified Risks	<p style="text-align: center;"><b>Hygiene</b></p> <p style="text-align: center;">Controls</p>	Risk Rating with controls	Action implementation
<p>All staff Pupils Visitors Contractors Public</p>	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>The Board of Management will ensure that:</p> <ul style="list-style-type: none"> <li>✓ Appropriate signage in line with public health guidelines will be displayed throughout school facility (buildings and grounds).</li> <li>✓ Appropriate social distancing markings are in place</li> <li>✓ Necessary PPE is available to staff</li> <li>✓ Standard cleaning and maintenance regimes are put in place and detailed records retained</li> <li>✓ Toilet facilities are cleaned regularly</li> <li>✓ All drinking water facilities will be shut down</li> <li>✓ Equipment sharing is minimized. Staff are encouraged not to share equipment</li> <li>✓ There is regular cleaning of frequently touched surfaces and that staff are provided with essential cleaning materials to keep their own work areas clean (for example wipes/disinfection products, paper towels and waste bins/bags)</li> <li>✓ All school equipment is sanitized – cleaning programmes to be devised to ensure that shared equipment is cleaned and disinfected between use by different people</li> <li>✓ Covid compliant work areas to be available where social distancing guidelines can be applied</li> <li>✓ There is staggered use of canteen/kitchen or other communal facilities</li> <li>✓ Bins are provided for disposal of waste materials (tissues, paper towels, wipes, etc.) and that adequate waste collection arrangements to be put in place to ensure they do not overflow</li> <li>✓ All waste collection points are emptied regularly throughout and at the end of each day.</li> <li>✓ Staff use gloves when removing rubbish bags or handling and disposing of any Rubbish and they wash hands with soap and water for at least 20 seconds afterwards</li> <li>✓ Maintain social distancing of 2 metres</li> <li>✓ Appropriate ventilation of workspaces as per Covid 19 ResponsePlan (March 2021)</li> </ul>	<p>Requires monitoring</p> <p>(Daily Cleaning checklists in place)</p>	<p>Board of Management Principal Staff Visitors</p>
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p>		<p><u>Risk Level Action</u></p> <p>1-5    Trivial risk        Acceptable</p> <p>6-10    Medium risk        Requires monitoring</p>		



- ✓ Parents/Guardians may not enter classrooms or relay messages to staff when delivering or collecting children from school

Requirements for personnel working within 2 metres of each other (where activity cannot be suspended):

- ✓ No worker has symptoms of Covid-19
- ✓ The close contact work cannot be avoided
- ✓ Installation of physical barriers e.g. clear plastic sneeze guards
- ✓ PPE is worn in line with the approved risk assessment (full face mask in the medical grade category EN14683 , gloves, etc) and public health advice
- ✓ An exclusion zone for <2m work will be set up pre task commencement
- ✓ Prior to donning appropriate PPE, staff will wash/sanitise their hands thoroughly

Risk Level Calculation

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- (b) Likelihood of event 1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable
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Risk Level Action

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- 6-10 Medium risk Requires monitoring
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- 16-25 Emergency risk Halt activity and review immediately

Assessment Date: August 2020/Reviewed 24<sup>th</sup> September 2020/February 2021  
September 20<sup>th</sup> 2021

Assessor's Name: T Neary

Who may be affected?	Identified Risks	Cleaning		Risk Rating with controls	Action implementation
		Controls			
Staff especially cleaning staff	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>All cleaning will be undertaken in line with DES and public health guidance.</p> <ul style="list-style-type: none"> <li>✓ Staff are responsible for cleaning personal items that have been brought to work and items handled at work or during breaks. Staff advised to clean personal items that they have bring to work (e.g. mobile phones) and to avoid leaving them down on communal surfaces or they will need to clean the surface after the personal item is removed</li> <li>✓ Cleaning staff has been trained in the new cleaning arrangements for the school</li> <li>✓ Sufficient cleaning materials and PPE is available to allow for increased cleaning</li> <li>✓ Cleaning staff have been be instructed to wear gloves when cleaning and are aware of the need to wash their hands thoroughly with soap and water, both before and after wearing gloves</li> <li>✓ System in place for the disposable of cleaning cloths and used wipes in a rubbish bag Current HSE guidance recommends waste such as cleaning waste, tissues etc. from a person suspected of having Covid-19 should be double bagged and stored in a secure area for 72 hours before being presented for general waste collection</li> <li>✓ System in place to make sure reusable cleaning equipment including mop heads and non-disposable cloths are clean before re-use</li> <li>✓ System in place to ensure that equipment such as buckets are emptied and cleaned with a fresh solution of disinfectant before re-use</li> <li>✓ Daily Cleaning Check lists in place</li> <li>✓ Staff Training: <a href="https://www.gov.ie/en/publication/dd7fb-induction-training-for-reopening-schools/">https://www.gov.ie/en/publication/dd7fb-induction-training-for-reopening-schools/</a></li> </ul>		Requires monitoring	Board of Management Principal Staff
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk            Acceptable</p> <p>6-10 Medium risk        Requires monitoring</p> <p>11-15 Severe risk        Requires immediate further action and control</p>			

	16-25 Emergency risk Halt activity and review immediately
<u>Assessment Date:</u> August 2020/Reviewed 24 <sup>th</sup> September 2020	<u>Assessor's Name:</u> T Neary

Who may be affected?	Identified Risks	Office and administration areas		
		Controls	Risk Rating with controls	
Staff	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<ul style="list-style-type: none"> <li>• Office capacity to be limited to facilitate the maintenance of physical distancing between designated workstations and staff</li> <li>• The number of employees permitted to work in an office at any particular time shall be limited to one i.e. the school secretary</li> <li>• A maximum of two people are permitted to be in the school office at once</li> <li>• Perspex screen fitted around Secretary's desks</li> </ul>	Requires monitoring	Board of Management Principal Administration staff
<p><u>Risk Level Calculation</u>(a) Severity of risk/injury      1=trivial, 2 slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event      1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk      Acceptable</p> <p>6-10 Medium risk      Requires monitoring</p> <p>11-15 Severe risk      Requires immediate further action and control</p> <p>16-25 Emergency risk      Halt activity and review immediately</p>		
<u>Assessment Date:</u> August 2020/Reviewed 24 <sup>th</sup> September 2020/February 25 <sup>th</sup> 2021 20 <sup>th</sup> September 2021		<u>Assessor's Name:</u> T Neary		

Who may be affected?	Identified Risks	Use of PPE	Risk Rating with controls	Action implementation
		Controls		
Staff	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<ul style="list-style-type: none"> <li>✓ The correct use of Personal Protective Equipment (PPE) such as face shields/visors or clear plastic barriers or Perspex screens etc. will be required.</li> <li>✓ Where PPE is required by staff e.g by SNAs involved in meeting the intimate care needs of children with SEN, they will be notified accordingly and be provided with the necessary PPE and provided with training and information in the proper use, cleaning, storage and disposal of PPE. Staff Training: <a href="https://www.gov.ie/en/publication/dd7fb-induction-training-for-reopening-schools/">https://www.gov.ie/en/publication/dd7fb-induction-training-for-reopening-schools/</a></li> <li>✓ PPE will be consistently and properly worn when required. In addition, it must be regularly inspected, cleaned, maintained and replaced as necessary.</li> <li>✓ Face masks and visors are provided to all staff.</li> <li>✓ Face masks in the medical grade category EN14683 is available for staff who by necessity need to be in close contact and continued proximity to pupils with intimate care needs</li> <li>✓ All staff will wear face coverings e.g. masks and in the workplace.</li> <li>✓ Current general guidance from the HSE in relation to the wearing of face coverings, masks and gloves is available at the following Link: <a href="https://www2.hse.ie/conditions/coronavirus/face-masks-disposable-gloves.html">https://www2.hse.ie/conditions/coronavirus/face-masks-disposable-gloves.html</a></li> <li>✓ Gloves are not required generally within the workplace for infection prevention and control purposes according to current guidance. Due to the risks associated with the usage of gloves, the Board of</li> </ul>	Requires monitoring	Board of Management Principal Staff

Management will not be providing gloves to staff for general use.

\*Currently face coverings are not recommended to be worn by children under 13 years

Risk Level Calculation

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(c) Risk Rating = (a) X (b)

Risk Level Action

- 1-5 Trivial risk Acceptable  
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16-25 Emergency risk Halt activity and review immediately

Assessment Date: August 2020//Reviewed 24<sup>th</sup> September 2020/25<sup>th</sup> February 2021  
20<sup>th</sup> September 2021

Assessor's Name: T Neary

Who may be affected?	Identified Risks	<b>Handling books and other resources during Covid-19</b> <b>Controls</b>	Risk Rating with controls	Action implementation
Staff (particularly SNAs, school secretaries and school book rental co-ordinator)	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>In order to minimize risks associated with shared materials among pupils the following protocols apply:</p> <ul style="list-style-type: none"> <li>✓ Any books or other items (CAPER books, Learning Support Books, resource pack etc.) being returned to the school will be quarantined for 72 hours. Quarantining means placing these items in sealed boxes that are labelled with the time and date of the start of the 72-hour quarantine period. These boxes should be stored in a separate location away from active work areas within the school</li> <li>✓ Parents advised to provide their children with their own materials e.g. pencils, twistables etc in a pencil case labelled with the child's name</li> <li>✓ Observe good hygiene (hand washing and respiratory etiquette, do not touch your eyes, nose, mouth with unwashed hands, etc.) before and after handling books and other materials returned to the school</li> <li>✓ Follow the agreed school protocols if you are displaying symptoms of Covid-19</li> <li>✓ Following the expiry of the 72-hour quarantine period the items may be unboxed, cleaned and prepared for use again</li> <li>✓ Hands should be washed in line with relevant guidance</li> <li>✓ Toys/teaching equipment sanitized after use</li> <li>✓ Interactive pens sanitized after use by individual children</li> <li>✓ Classrooms 'fogged' on a regular basis and always following confirmed or suspected cases of Covid 19</li> </ul>	<p>Requires monitoring</p>	<p>Board of Management Principal Staff</p>
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk            Acceptable</p> <p>6-10 Medium risk        Requires monitoring</p> <p>11-15 Severe risk        Requires immediate further action and control</p> <p>16-25 Emergency risk    Halt activity and review immediately</p>		
<p><u>Assessment Date:</u>    August 2020/Reviewed 24<sup>th</sup> September 2020/25<sup>th</sup> February 2021</p>		<p><u>Assessor's Name:</u> T Neary</p>		

Who may be affected?	Identified Risks	<p style="text-align: center;"><b>Using hand tools or equipment</b></p> <p style="text-align: center;">Controls</p>	Risk Rating with controls	Action implementation
<p><b>All staff</b></p>	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<ul style="list-style-type: none"> <li>✓ Staff must wear the appropriate PPE for the nature of the work that they are undertaking</li> <li>✓ All tools and equipment must be properly sanitised to prevent cross contamination</li> <li>✓ Arrangements should be put in place for one individual to use the same tool, equipment and machinery as far as is reasonably practicable</li> <li>✓ Cleaning material will be available so that all tools can be wiped down with disinfectant between each use</li> <li>✓ All mobile machinery (including lawnmowers) must be thoroughly cleaned and santised prior to use</li> </ul>	<p>Requires monitoring</p>	<p>Board of Management Principal Staff</p>
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk        Acceptable</p> <p>6-10 Medium risk      Requires monitoring</p> <p>11-15 Severe risk      Requires immediate further action and control</p> <p>16-25 Emergency risk   Halt activity and review immediately</p>		

Who may be affected?	Identified Risks	<p style="text-align: center;"><b>Dealing with a suspected case of Covid-19</b></p> <p style="text-align: center;">Controls</p>	Risk Rating with controls	Action implementation
<p>Staff Pupils Visitors Contractors</p>	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p><b>The Board of Management has:</b></p> <ul style="list-style-type: none"> <li>✓ Appointed an appropriate person for dealing with suspected cases.</li> <li>✓ Has a designated isolation area available within the school building in the toilet area behind the double red doors off the school hall. The designated area and the route to the designated area is easily accessible and as far as is reasonable and practicable, should be accessible by people with disabilities. The possibility of having more than one person displaying signs of Covid-19 has been considered so an additional isolation areas has also been identified to the LHS of the main isolation area. Both designated areas have the ability to isolate the person behind closed doors and away from other workers and children</li> </ul> <p><b>If a person displays symptoms of Covid-19 the following procedure is to be implemented:</b></p> <ul style="list-style-type: none"> <li>✓ Isolate the person and have a procedure in place to accompany the individual to the designated isolation area (Toilet Area off the school hall) via the isolation route, keeping at least 2 metres away from the symptomatic person and also making sure that others maintain a distance of at least 2 metres from the symptomatic person at all times.</li> <li>✓ Provide a mask for the person presenting with symptoms if one is available. He/she should wear the mask if in a common area with other people or while exiting the premises.</li> <li>✓ Assess whether the individual who is displaying symptoms can immediately be directed to go home and call their doctor and continue self-isolation at home.</li> <li>✓ Facilitate the person presenting with symptoms remaining in isolation if they cannot immediately go home and facilitate them calling their doctor. The individual should avoid touching people, surfaces and objects. Advice should be given to the person presenting with symptoms to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and put the tissue in the waste bag provided</li> </ul>	<p style="text-align: center;">Requires monitoring</p>	<p style="text-align: center;">Board of Management Principal Staff</p>

Risk Level Calculation

- (a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality  
 (b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable  
 (c) Risk Rating = (a) X (b)

Risk Level Action

- 1-5    Trivial risk        Acceptable  
 6-10    Medium risk        Requires monitoring  
 11-15    Severe risk        Requires immediate further action and control

	16-25 Emergency risk Halt activity and review immediately
<u>Assessment Date:</u> August 2020/Reviewed 24 <sup>th</sup> September 2020	<u>Assessor's Name:</u> T Neary

Who may be affected?	Identified Risks	<b>Dealing with a suspected case of Covid-19 (continued)</b> Controls	Risk Rating with controls	Action implementation
Staff Pupils Visitors Contractors	Spread of Covid-19 virus  Persons currently deemed most at risk of complications if they catch the coronavirus are: <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> Known effects of the coronavirus: <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<ul style="list-style-type: none"> <li>✓ If the person is well enough to go home, arrange for them to be transported home by a family member, as soon as possible and advise them to inform their general practitioner by phone of their symptoms. Public transport of any kind should not be used</li> <li>✓ If they are too unwell to go home or advice is required, contact 999 or 112 and inform them that the sick person is a Covid-19 suspect.</li> <li>✓ Carry out an assessment of the incident which will form part of determining follow-up actions and recovery.</li> <li>✓ Arrange for appropriate cleaning/fogging of the isolation area and work areas involved.</li> <li>✓ School staff are encouraged to download the HSE Covid-19 tracker app to assist Public Health for contact tracing purposes both in and out of the school setting</li> <li>✓ Staff and parents of pupils to encouraged to cooperate with any public health personnel and their school for contact tracing purposes and follow any public health advice given in the event of a case or outbreak in the school</li> <li>✓ Staff encouraged to undergo any Covid 19 testing that may be required in the school as part of mass or serial testing as per Public health</li> </ul>	Requires monitoring	Board of Management Principal Staff

<u>Risk Level Calculation</u> (a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality (b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable (c) Risk Rating = (a) X (b)	<u>Risk Level Action</u> 1-5 Trivial risk        Acceptable 6-10 Medium risk      Requires monitoring 11-15 Severe risk      Requires immediate further action and control 16-25 Emergency risk Halt activity and review immediately
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<u>Assessment Date:</u> August 2020/Reviewed 24 <sup>th</sup> September 2020/February 2021 20 <sup>th</sup> September 2021	<u>Assessor's Name:</u> T Neary
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Who may be affected?	Identified Risks	Covid-19 cleaning		Risk Rating with controls	Action implementation
		Controls			
Staff Pupils Visitors	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>All cleaning is being undertaken in line with DES and public health guidance.</p> <p>It is recommended cleaning an area with normal household disinfectant after a suspected coronavirus (Covid-19) case. This will reduce the risk of passing the infection on to other people</p> <ul style="list-style-type: none"> <li>✓ The area should be kept closed and secure for 72 hours (if possible) for cleaning as the amount of virus living on surfaces will have reduced significantly by 72 hours</li> <li>✓ For cleaning purposes, wear a face mask, disposable or washing up gloves. These should be double-bagged, then stored securely for 72 hours and then put with the regular rubbish after cleaning is finished should be double-bagged,</li> <li>✓ Using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as toilets, banisters on stairwells and door handles</li> <li>✓ If an area has been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (Covid-19) consider using protection for the eyes, mouth and nose, as well as wearing gloves and apron</li> <li>✓ Wash hands regularly with soap and water for 20 seconds and after removing gloves, aprons and other protection used while cleaning</li> <li>✓ Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned as normal</li> <li>✓ All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including objects which are visibly contaminated with body fluids</li> <li>✓ Cleaning staff to study training video: Staff Training: <a href="https://www.gov.uk/government/publications/induction-training-for-reopening-schools/">https://www.gov.uk/government/publications/induction-training-for-reopening-schools/</a></li> </ul>		<p>Board of Management Principal Cleaning staff</p> <p>Staff Training has been provided</p>	
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk            Acceptable</p> <p>6-10 Medium risk        Requires monitoring</p> <p>11-15 Severe risk        Requires immediate further action and control</p> <p>16-25 Emergency risk    Halt activity and review immediately</p>			

Assessment Date: August 2020/Reviewed 24<sup>th</sup> September 2020/February 2021  
20<sup>th</sup> September 2021

Assessor's Name: T Neary

Who may be affected?	Identified Risks	<p style="text-align: center;"><b>Cleaning a space with a suspected/confirmed case of Covid-19</b></p> <p style="text-align: center;">Controls</p>	Risk Rating with controls	Action implementation
<p>Staff Pupils Visitors</p>	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>All cleaning will be undertaken in line with DES and public health guidance.</p> <p>Use disposable cloths or paper roll and disposable mop heads to clean all hard surface floors, chairs, door handles and sanitary fittings, using an approved and recognised detergent and disinfectant in line with the manufacturer's instructions for dilution, application and contact times</p> <p>Disinfectants used should be effective against viruses.</p> <p><b>Additionally:</b></p> <p>Avoid creating splashes and spray when cleaning.</p> <p>Any cloths and mop heads used must be disposed of and should be put into waste bags outlined below.</p> <p>When items cannot be cleaned using detergents or laundered (upholstered furniture mattresses for example) steam cleaning should be used</p> <p>Any items that have been heavily contaminated with bodyfluids and that cannot be cleaned washing will be disposed of</p> <p>If possible, the area will be closed off and secure for 72 hours. After this time the amount of virus contamination will have decreased substantially, and cleaning can take place as normal</p>	<p style="text-align: center;">Serious</p> <p style="text-align: center;">Requires monitoring</p>	<p style="text-align: center;">Board of Management Principal Cleaning staff</p>
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p>		<p><u>Risk Level Action</u></p> <p>1-5    Trivial risk        Acceptable</p> <p>6-10    Medium risk        Requires monitoring</p>		

(c) Risk Rating = (a) X (b)		11-15 Severe risk Requires immediate further action and control 16-25 Emergency risk Halt activity and review immediately			
Assessment Date: August 2020/Reviewed 24 <sup>th</sup> September 2020/25 <sup>th</sup> February 2021		Assessor's Name: T Neary			
Who may be affected?	Identified Risks	Cleaning a space with a suspected/confirmed case of Covid-19 (continued)		Risk Rating with controls	Action implementation
		<b>Controls</b>			
Staff Pupils Visitors	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p><b>Laundry</b></p> <ul style="list-style-type: none"> <li>✓ Wash items in accordance with the manufacturer's instructions. Use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people's items. Do not shake dirty laundry as this minimises the possibility of dispersing the virus through the air</li> <li>✓ Clean and disinfect anything used for transporting laundry with your usual products, in line with the cleaning guidance outlined above</li> </ul> <p><b>Waste Management</b></p> <ul style="list-style-type: none"> <li>✓ Waste is put in a plastic rubbish bag and tied when full</li> <li>✓ The plastic bag will then be placed in a second bin bag and tied</li> <li>✓ It will be put in a suitable and secure place and marked for storage until the individual's test results are known (pedal bin in disused toilet area off isolation room)</li> <li>✓ All waste will be stored safely and kept away from children. You should not put waste in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours</li> <li>✓ If the individual tests negative, the waste will be put in with the normal waste. If the individual tests positive, then store it for at least 72 hours and put in with the normal waste</li> </ul>	<p>Board of Management Principal Cleaning staff Caretaker</p> <p>Serious</p> <p>Requires monitoring</p>		
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury 1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event 1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk Acceptable</p> <p>6-10 Medium risk Requires monitoring</p> <p>11-15 Severe risk Requires immediate further action and control</p> <p>16-25 Emergency risk Halt activity and review immediately</p>			
Assessment Date: August 2020/Reviewed 24 <sup>th</sup> September 2020		Assessor's Name: T Neary			

Who may be affected?	Identified Risks	Travel to and from work		
		Controls	Risk Rating with controls	
Staff	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>Where a staff member exhibits any signs of Covid-19 or has been exposed to a confirmed case <b>they should not travel to work.</b></p> <p>Wherever possible, staff should travel to work alone using their own means of transport – staff should not share transport to or from work.</p> <p>If availing of public transport, sit down to minimise contact with frequently touched surfaces, handles, roofstraps, isolation bars, etc.</p> <p>Wear a face mask and carry hand sanitiser (at least 70% alcohol) and use it regularly throughout your journey.</p>	Requires monitoring	All staff
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury 1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event 1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk Acceptable</p> <p>6-10 Medium risk Requires monitoring</p> <p>11-15 Severe risk Requires immediate further action and control</p> <p>16-25 Emergency risk Halt activity and review immediately</p>		
<p><u>Assessment Date:</u> August 2020/Reviewed 24<sup>th</sup> September 2020/25<sup>th</sup> February 2021 September 2021</p>		<p><u>Assessor's Name:</u> T Neary</p>		

Who may be affected?	Identified Risks	Dropping off and picking up of pupils		Risk Rating with controls	Action implementation
		Controls			
Staff Pupils Parents/guardians Bus and taxi drivers Wider Community	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>Arrangements for dropping off and picking up pupils from the school facility will be organised to maintain, as far as is reasonably practicable, a safe social distance between drivers/parents/guardians and all school staff.</p> <p>Where pupils travel by public transport the Board of Management advises that hand sanitizing should take place immediately after the pupil alights the vehicle involved</p> <p>Parents/guardians of first and second class children will be encouraged to wait in the car or at the school gates at drop off and pick up times</p> <p>Parents who are delivering children directly to the exterior classroom doors should do so between 8 50 and 9 am</p> <p>Where parents are collecting children from exterior doors they will be required to social distance and wear face masks</p> <p>Parents/guardians will be required to leave school grounds immediately after drop off and pick up</p> <p>Parents/Guardians cannot enter the school building and must arrange for meetings/deliver messages by telephone or electronically</p> <p>Staff will supervise the school grounds to discourage adults congregating</p>		Requires monitoring	Board of Management Principal Staff Bus and taxi drivers
<u>Risk Level Calculation</u> (a) Severity of risk/injury 1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality (b) Likelihood of event 1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable (c) Risk Rating = (a) X (b)		<u>Risk Level Action</u> 1-5 Trivial risk Acceptable 6-10 Medium risk Requires monitoring 11-15 Severe risk Requires immediate further action and control 16-25 Emergency risk Halt activity and review immediately			
<u>Assessment Date:</u> August 2020/Reviewed 24 <sup>th</sup> September 2020/25 <sup>th</sup> February 2021 31 <sup>st</sup> August 2021		<u>Assessor's Name:</u> T Neary			

Who may be affected?	Identified Risks	Visitors to school		Risk Rating with controls	Action implementation
		Controls			
<p>Staff Pupils Wider Community</p>	<p>Spread of Covid-19 virus</p> <p>Persons currently deemed most at risk of complications if they catch the coronavirus are:</p> <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> <p>Known effects of the coronavirus:</p> <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<p>The Board of Management will ensure the safety and wellbeing of all visitors to the school premises.</p> <p>Visits to the school will be severely restricted and visitors will be asked to:</p> <ul style="list-style-type: none"> <li>✓ Make a prior appointment before visiting the school</li> <li>✓ Remain at home if they have any Covid-19 symptoms</li> <li>✓ Follow the agreed Covid-19 protocols for the school</li> <li>✓ Sanitise before entering the premises</li> <li>✓ Attendance to be recorded on entry to building</li> <li>✓ Wear PPE</li> <li>✓ Adhere to social distancing requirements</li> <li>✓ Not to loiter – complete their business and leave premises</li> <li>✓ Fill in contact tracing details</li> </ul>		<p>Requires monitoring</p>	<p>Board of Management Principal</p>
<p><u>Risk Level Calculation</u></p> <p>(a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality</p> <p>(b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable</p> <p>(c) Risk Rating = (a) X (b)</p>		<p><u>Risk Level Action</u></p> <p>1-5 Trivial risk            Acceptable</p> <p>6-10 Medium risk        Requires monitoring</p> <p>11-15 Severe risk        Requires immediate further action and control</p> <p>16-25 Emergency risk    Halt activity and review immediately</p>			
<p><u>Assessment Date:</u>    August 2020/Reviewed 24<sup>th</sup> September 2020/February 2021</p>		<p><u>Assessor's Name:</u>    T Neary</p>			

Who may be affected?	Identified Risks	<b>Management of deliveries and supplies to school</b> Controls	Risk Rating with controls	Action implementation
Staff Pupils Drivers Wider Community	Spread of Covid-19 virus  Persons currently deemed most at risk of complications if they catch the coronavirus are: <ul style="list-style-type: none"> <li>• 60 years of age and over</li> <li>• have long-term medical conditions – i.e. heart disease, lung disease, high blood pressure, diabetes or cancer</li> <li>• pregnant women</li> </ul> Known effects of the coronavirus: <ul style="list-style-type: none"> <li>• A fever (high temperature of 37.5 degrees Celsius or above)</li> <li>• A cough - this can be any kind of cough, not just a dry cough</li> <li>• Shortness of breath or breathing difficulties</li> <li>• Loss of sense of smell</li> <li>• Loss of sense of taste or distortion of sense of taste</li> <li>• Death</li> </ul>	<ul style="list-style-type: none"> <li>▪ All drivers to remain in their vehicle and to follow instructions to set down area</li> <li>▪ Ensure that all delivery transactions comply with physical distancing requirements</li> <li>▪ Agree a delivery protocol with suppliers</li> <li>▪ All planned deliveries will be given an allocated times for collections and deliveries</li> <li>▪ System to be agreed with suppliers to ensure reconciliations are accurate</li> <li>▪ Appropriate sanitizing arrangements at set down areas (for materials and stock) and at access and egress points.</li> <li>▪ Unplanned deliveries will be accepted by the secretary at the front door of the school- the delivery person will not gain access to the school but will leave the item on the step and leave</li> <li>▪ Staff will not sign for items being delivered</li> </ul>	Requires monitoring	Board of Management Principal Staff Delivery personnel
<u>Risk Level Calculation</u> (a) Severity of risk/injury    1=trivial, 2=slight, 3=moderate, 4=major, 5=fatality (b) Likelihood of event        1=rare, 2=unlikely, 3=likely, 4=very likely, 5=inevitable (c) Risk Rating = (a) X (b)		<u>Risk Level Action</u> 1-5 Trivial risk        Acceptable 6-10 Medium risk      Requires monitoring 11-15 Severe risk      Requires immediate further action and control 16-25 Emergency risk   Halt activity and review immediately		

Assessment Date: August 2020/Reviewed 24<sup>th</sup> September 2020/25<sup>th</sup> February 2021  
September 2021

Assessor's Name: T Neary

## Declaration of Sight:

I have read and understand the contents of this Covid 19 Risk Assessment Document.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated \_\_\_\_\_

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